

RR6

CHARGING POLICY

RR6 Charging Policy

POLICY on CHARGES FOR SCHOOL ACTIVITIES

The Governing Body of RR6 recognises the valuable contribution that the wide range of additional activities, including clubs, visits and residential experiences can make towards a student's personal and social education. The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the students of the School and as additional optional activities.

We aim to maintain the right to free school education; emphasise that there is no statutory requirement to charge for any form of education or related activity, but we recognise that *we have the discretion to charge for optional activities*; confirm the right to invite voluntary contributions for the benefit of the school, or in support of any activity organised by the school, whether during or outside school hours; keep a record of all monies received.

RR6-General

There is no charge for admission to RR6

The School requests a voluntary contribution to our School Fund of £50.00 per year. From the School Fund the school purchases items which benefit the school community, enhancing our educational provision and improving our environment.

School equipment should be treated with care. The school reserves the right to ask parents to make a contribution towards the cost of repair/replacement of property, equipment and computer software broken or damaged by students.

Year 12/13 students must return all textbooks to the school either by the date notified to them by the Head of Department, or no later than the date of their last examination. Parents/carers will be required to pay for any textbook not returned.

There may be a charge for Music Tuition outside normal classroom activities.

Parents/Carers may be invited to contribute in cash or kind for materials and equipment etc. needed for practical subjects where there is a finished product to be taken home.

Trips and Visits

A non residential activity shall be deemed to take place out of school hours if 50% or more of the whole time spent on the activity occurs out of school hours.

Optional extras

Participation in any optional extras will be on the basis of choice and a willingness to meet such charges as are made. Any charges made may not exceed the cost of the provision of the optional extra.

Optional Extras are:

- Are activities which take place wholly or mainly out of school hours
- In the case of a residential activity, if the number of school sessions is less than the 50% of the number of half days taken up by the activity, the activity is deemed to have taken place out of school hours
- If a student withdraws from an activity the deposit paid will not be refunded unless their place is taken up by another student

Exceptions

- In calculating the cost of optional extras an amount may be included in relation to a student's travel costs; a student's board and lodging costs
- and any materials, books, instruments and other equipment
- Within the limitations of legislation, the Governing Body will determine on the advice of the Head teacher, whether any charge should be made and, if so, the amount.
- If a student is eligible for Pupil Premium up to 75% of the cost may be met by the School.
- In the case of visits and journeys arranged in school time, parents/carers may be invited to voluntarily contribute to the cost. Students will not be discriminated against if their parents/carers are unwilling to contribute to the cost, but if a number of parents are unable to support the visit, it is unlikely to take place.
- Parents/Carers in ho wish their child to participate in an optional extra, but are unable to pay the full amount, should apply to the School for consideration for financial support.

Public Examinations

The Head teacher is required to enter students for each prescribed public examinations for which they have been prepared for by the school, except where in

the opinion of the Headteacher, there are educational reasons for not doing so, or where the student's parents request in writing that the student should not be entered.

The Headteacher will inform parents in writing as soon as practicable after deciding for which examination a student should be entered so that parents have the opportunity to comment on the decisions.

The cost of all fees for prescribed examinations shall be borne by the school, *except* where:

The Headteacher has determined that the student concerned shall not be entered for an examination for educational purposes:

The Headteacher agrees to enter a student for a prescribed examination for which she has not been prepared by the school.

If a student fails without good cause to complete the examination requirements for any public examination for which the school has paid, the fee shall be recovered from the parents by the school. So far as the school is concerned, a student shall be deemed to have failed to complete the examination if he/she fails:

- to complete the coursework requirements without good reason, and/or take one or more oral, practical or written examinations without good reason.
- If a student chooses not to attend a public examination "without good reason", parents/carers will be required to pay the fee for that examination, including an administration fee.

The determination of what constitutes "without good reason" shall be a matter for the school only in cases where the school is responsible for bearing the cost.

The Headteacher will consider each case on its merits, reach a decision and inform the parents of the charge levied and the reason for it.

In cases where a student is identified by the school as benefiting from re-taking a public examination then the cost will be borne by the school.

A parent/carer may request the remarking of a public examination paper. In this instance, the cost will be met by the parent/carer. If a Head of Department requests a remark of one or more examination papers, the department will pay the necessary fee(s). A parent/carer may appeal against a Head of Department's decision not to support financially a parental request for a remark.

The Governing Body may, from time to time, amend the categories of activities for which a charge may be made. Nothing in the policy statement precludes the

Governing Body from inviting parents/carers to make a voluntary contribution towards the cost of providing education for students.